



1444 Fortress Street, Chico, California 95973 • (530) 893-5209 • 1-800-442-0056 • FAX (530) 893-0204

## Change of Address Form

Please complete the entire form. Incomplete forms will be returned for additional information.

Company \_\_\_\_\_ Contact Name \_\_\_\_\_

### OLD INFORMATION

Old Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Old Shipping Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Phone \_\_\_\_\_ FAX \_\_\_\_\_

### NEW INFORMATION

Company Name \_\_\_\_\_ Contact Name \_\_\_\_\_

NEW Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

NEW Shipping Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Phone \_\_\_\_\_ FAX \_\_\_\_\_

Signature \_\_\_\_\_

Title \_\_\_\_\_

Phone \_\_\_\_\_ ext. \_\_\_\_\_

Date \_\_\_\_\_

Transfer Flow office use only
Encore _____
LAB _____
Shipping _____
Quotes _____
Install _____